

**Hampton Township Board
Regular Meeting Minutes
April 21, 2014**

Attendance:

Chair: Jim Sipe
Supervisor: Doug Wille
Supervisor: Bernie Pistner
Treasurer: Leo Nicolai (Represented by Joyce Nicolai)
Clerk:
Deputy Clerk: Bob Reinardy

Meeting called to order by Chairman Jim Sipe at 7:35 PM, beginning with pledge of allegiance, using the consent agenda with the exception of approving the claims.

Dakota County deputy was present, and chairman asked if she had specific items for board. She stated there were concerns regarding scam calls purportedly from IRS, but no other specific items. She then asked if there were concerns that township wanted addressed. There were not, and she departed.

Minutes and Treasurer's report was signed. **Bernie Pistner made a motion to approve claims 8916 to 8928, and sign checks 5116 to 5125. Second by Doug Wille. Approved.**

Chairman asked for public comment. There was none.

Chairman asked for road report. Jason Otte reported roads were in decent condition, and planned on doing ditch project on Lewiston. There was a complaint regarding an area on Hogan Ave. that need grading, but Jason reported road was graded within a short time that complaint was issued. Doug Wille had document from Xcel Energy for Endres Farms; attorney was present from Xcel Energy, and he explained it was a condemnation petition, and notification needed to be made because statute required notification of any who had an interest, township was named because of a township road. He recommended the document be sent to Troy Gilchrist to review. Will ask Jeanne to send.

Doug reported complaints he had received regarding the amount of gravel that went into ditch on 222nd St. when snow was plowed. Jason reported it was very difficult to avoid when snow is wet and gravel gets soft. Must decide if it is better to not plow and let it melt, creating soft and sloppy road, or plow and try to be careful with blade placement. He stated there is no good answer.

Doug brought issue of right-of-way issue on Conrad Ave. with farmers planting directly up to road, leaving no ditch. Caller asks that right-of-way be enforced, as it also causes some visibility problems

when corn is tall. Board states they will look at this when the road tour is conducted. Board then set the date for road tour as May 2nd @ 8:00 AM. Will need to post as a meeting .

Next item: Gravel bid. Anderson Rock and Lime submitted a gravel bid, which was the same as their 2014 bid. This was the only bid submitted. Jim stated quote is for about 6000 tons, and at bid rates this calculates to 60-70 thousand dollars. Jim pointed out bid appears to be less than \$100K, and we need gravel, and asked for a motion. **Motion made by Doug Wille to approve the bid by Anderson Gravel, second by Bernie Pistner. Approved.**

Next: Planning Commission recommended Rich Jacoby and Krystal Foss be permit to build a 40x60' shed. **Motion made by Bernie Pistner to authorize the permit, second by Doug Wille. Approved.** Bernie Pistner states that he contacted our county commissioner to determine what the smallest amount of land that the county will tax as ag, and the answer was 10 acres.

Gene Dohmen had requested to determine if there was another buildable lot on his property. Planning commission thought issue had been presented and approved in the past, and recommended approval of a permit on the condition the minutes could be reviewed to ensure nothing had changed. Gene was informed all the minutes had been reviewed, and there was nothing between 2010 and 2013 addressing the issue. Jim Sipe recommended that Gene return to planning commission and begin process again. Gene agreed he will need to pursue that course.

Tom Eilen did not appear regarding his expansion plans. Doug states Tom had called him, and he has issues and problems with building inspector. No action taken at this time since Tom Ellen did not attend meeting.

Blake Otte requested approval of a permit for two buildings to be built. Plans had been submitted and recommended to be approved earlier by the planning commission and reviewed by township. **Doug Wille made a motion to approve the permit request, second by Bernie Pistner. Approved.**

Howard Roston representing CAPX appeared to discuss establishment of an escrow account which would pay for potential road-repair costs of township roads when CAPX line is installed in the event that roads could be damaged. Roston states that the agreements they sign generally states they will pay for repairs for damage caused by their equipment as required by the PUC. Various amounts were discussed as to an acceptable amount to fund the escrow account. Roston stated CAPX pays "first dollar" of repairs, and the only time escrow is tapped is if they did not pay a charge.

Motion made by Doug Wille to grant Jim Sipe the authority to work with Troy Gilchrist and CAPX to establish an acceptable escrow amount covering all the issues related to road repair during line installation, and he and the clerk would be allowed to execute the agreement on behalf of Hampton Township. Second by Bernie Pistner. Approved.

Molly Kline and Tara McBride of the MnDot South Area Management appeared and spoke about the Hwy. 52 project 2017 project to move the highway from the current high-speed divided highway to a freeway. It does not make the highway a freeway, but moves it in that direction. She laid out the proposed plans which cover an area of access modifications of some township roads as well as some north of Hampton Township. She presented maps of the proposed access changes and explained the reasoning behind the changes as the maps were viewed. She also stated plans included cable-median barrier installation designed to eliminate head-on and right-angle crashes. She states they would like to get comments and input from townships and work with them to help provide the best plans that would serve the affected areas. There was much discussion covering the pros and cons of the various aspects of the project. They stated they will keep township informed of any changes to the proposed plans, and stated there will be open-house information meetings that can be attended also. They provided contact information before they left.

Next item: Letter of intent to terminate the services of MnSpect to conduct building inspections effective the last day of 2015. Reference was made to past discussions of dissatisfaction among some builders as to the quality of their services. **Doug Wille made a motion to approve signing the termination letter. Second by Bernie Pistner. Approved.** To acquire a new building inspector, it was suggested Jeanne Werner and Bernie Pistner talk to potential candidates and make a recommendation to the board as to whom they would recommend to take over this function. Bob stated he would present this idea to Jeanne, and Bernie said he would be involved in the process also. **Doug Wille made a motion to have Jeanne and Bernie interview candidates for the building inspector position, second by Jim Sipe. Approved.**

New Business: Addressed resignation of Bob Freiermuth as Septic System inspector. Gilmer Excavating submitted a fee schedule for his inspections, and costs presented were less than charges of previous inspector. Proposal was made to hire Gilmer as temporary inspector until the end of 2015; at that time decision can be made on permanent inspector, and this also can serve as a trial basis for Gilmer. **Motion made by Doug Wille to implement this proposal as stated, commencing on May 1, 2015 and ending December 31, 2015; second by Bernie Pistner. Approved.** Bernie Pistner added that Gilmer will also be called in to be considered as a building inspector when MnSpect termination becomes effective. Doug pointed out that Gilmer does not do commercial inspections; Jim Sipe mentioned to Bernie that this issue should be addressed when interviewing candidates are interviewed, ie: as to how a commercial inspection be handled?

Next Item: Declined Permit for Paul Gergen Jr. Doug states he does not know what it was that Gergen dropped off. Very little information available. Decision was made to table address this at the next meeting when hopefully more information becomes available.

Next item: Transfer funds from North Hampton Savings to regular checkbook general fund for mowing. Unclear as to what the details are for this agenda item; will table until May meeting when Leo Nicolai will be available to address.

Motion made by Bernie Pistner to adjourn the meeting, second by Doug Wille. Approved.

DATE 5/19/15

CHAIR
Jim Sipe 

Deputy Clerk
Bob Reinardy 

HAMPTON TOWNSHIP TREASUER'S REPORT

May 19, 2015 (April's Business)

Beginning Balance: \$322,692.82

INCOME:

R. Nivila Landscape Co. – Permit	\$ 60.00
St. of MN – Withholding Refund	80.81
Blake Otte – Ag Permits	150.00
Valley Pools & Spa – Permit	677.86
Account Interest	<u>6 6.61</u>
TOTAL INCOME:	\$1035.28

EXPENSES:

J. Werner – Clerk	\$1021.36
CNS Solutions – Website	75.00
Kennedy & Graven – Legal Expenses	444.00
Citizen's Bank MN – May Rent	500.00
L. Nicolai – Meetings, Mileage Reimb.	127.85
R. Reinardy – Reimb. Office supplies, Spr. Course	92.47
Otte Excavating – Road Maintenance	4972.00
MN Spect – Permit Fees	483.41
Dakota County - Feb. 2015 Salt, Sand	87.00
J. Nicolai – Reimb. Spring Course	50.00
Century Link – Phone	73.89
Bank Service Charge	<u>10.92</u>
TOTAL EXPENSES:	\$7937.90

CHECKBOOK BALANCE:

\$315,790.20

Checks Not In (3) \$862.26

Balance Per Bank Statement 4/30/2015 \$316,652.46

No. Hampton Township Cemetary Fund

Previous Balance: \$1059.51

Interest From CD #10782: \$13.24, Account Interest \$0.13 Current Balance: \$1072.88

ESCROW ACCOUNT

Previous Balance: \$20,290.00

CAPX 2020 \$6,000 to be used to defray legal expenses Current Balance: \$26,290.00


Jim Sipe, Chair

5-19-15
May 19, 2015


Leo Nicolai, Treasurer

5-19-2015
May 19, 2015